



Republic of the Philippines

**Department of Education**  
SCHOOLS DIVISION OF MARINDUQUE

**Office of the Schools Division Superintendent**

**MEMORANDUM**  
**SGOD-2025-132**

TO: Asst. Schools Division Superintendent  
Chief Education Supervisor, CID/ OIC-CES, SGOD  
Public Schools District Supervisors  
School Heads, Public Elementary/ Integrated/ Secondary Schools  
District Sport Officers  
All Others Concerned

FROM:   
**LYNN G. MENDOZA, EdD**  
OIC, Schools Division Superintendent

SUBJECT: **CONDUCT OF LOWER MEETS FOR SY 2025-2026**

DATE: September 1, 2025

In line with the Department of Education's policy on maximizing engaged time-on-task and minimizing disruptions to classroom instruction, this Office, thru the School Governance and Operations Division, informs all concerned that the conduct of **Lower Meets** for School Year 2025-2026 shall be conducted only on Fridays from 2PM onwards.

Relative to this, all participating learners must submit a signed parental consent form to their respective schools prior to the event and that safety of all concerned is ensured. Likewise, teachers and non-teaching personnel involved in these activities shall be granted vacation service credits/COC for services rendered during Saturdays, Sundays, and holidays.

Immediate dissemination of and strict compliance with the contents of this Memorandum are highly desired.



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